



INSTRUCTIONS FOR DONATING FROM YOUR IRA to the Archdiocese of Indianapolis and its ministries

Thank you for your support of a parish, school or agency of the Archdiocese of Indianapolis. In order to process your contribution in a timely and efficient manner, please complete the form below or use the online, secure form at www.archindy.org/CCF.

If you have any questions, please contact the Office of Stewardship and Development at ccf@archindy.org, 800-382-9836 ext. 1482, or 317-236-1482.

STEP 1: REQUEST AN IRA ROLLOVER FROM CUSTODIAN

Submit a letter or online request to your IRA Custodian requesting to initiate an IRA charitable distribution. Many IRA Custodians have language or forms that they prefer you to use. Please visit your IRA Custodian's website for more specific instructions.

STEP 2: SUBMIT IRA CHARITABLE ROLLOVER INFORMATION TO THE ARCHDIOCESE

Knowing the details of your gift allows us to apply the funds to your intended purpose. The information listed on the next page allows us, as the recipient, to fulfill your designation of the gift. Once all information is collected and funds received, we will transfer all funds associated with this gift to the designee and provide a gift acknowledgement for your contribution.

Note: If we do not receive proper notification of a gift, it will be placed into general fund at the Roman Catholic Archdiocese until identified.

