

**Archdiocese of Indianapolis  
HOMELAND MISSION PROJECT 2009  
Adult Chaperone Registration Form  
Cost \$50**

**1. Chaperone Information**

Name (Printed): \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Email: \_\_\_\_\_ CELL Phone Number: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Sex (Circle One) Male Female  
 Parish: \_\_\_\_\_ School Affiliation: \_\_\_\_\_  
 Marital Status (Circle One): Single Married T-shirt Size (Circle One) S M L XL 2XL 3XL  
 Have you attended Virtus training? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, approximate date \_\_\_\_\_  
 Have you had a Background Check done through your parish or the Archdiocese? No \_\_\_\_\_ Yes \_\_\_\_\_  
 Allergies and/or medical condition: \_\_\_\_\_

**2. Insurance Information**

Individual Health Insurance Company: \_\_\_\_\_  
 Policy Number: \_\_\_\_\_

**3. Liability Waiver**

I, \_\_\_\_\_, as an adult attending the Homeland Mission Project, ***I have received a copy, read and fully understand the Chaperone Code of Conduct and Guidelines and will abide by them.*** I will not hold the Archdiocese of Indianapolis, chaperones or representatives associated with the Homeland Mission Project, responsible in the event of injury. Further, I agree to accept any and all financial responsibility as a result of scheduling necessary emergency medical treatment.

I will not hold \_\_\_\_\_ (home parish) responsible for any injury incurred on the trip to and from and during the Homeland Mission Project. I hereby warrant that to the best of my knowledge, I am in good health, and I assume all responsibility for my health.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**In case of medical emergency**, I hereby give permission to the medical staff to hospitalize, secure proper treatment for, and to order injection, anesthesia, or surgery for myself in event that I unable to consent for myself. Moreover, please contact the following persons(s) in event of an emergency:

Name & Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

**4. Volunteer Options**

**Please Mark with an "X" all that applies:**

I am willing to be: \_\_\_\_\_ Van Driver\*(At least 21 years of age; 7:30 AM to 5:00 PM)  
\*PLEASE SUBMIT A COPY OF YOUR DRIVER'S LICENSE IF YOU PLAN ON BEING A VAN DRIVER  
 \_\_\_\_\_ Evening/Overnight Chaperone (5:00 PM to 7:30 AM)  
 \_\_\_\_\_ Food server Breakfast \_\_\_\_\_ Food server Dinner

I am available: \_\_\_\_\_ Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday

**Return form & money to your youth minister to meet the parish deadline or mail by June 18, 2009 to:**

Youth Ministry/OCE  
 Attn: Homeland Mission Project  
 1400 N. Meridian St.  
 Indianapolis, IN 46202

# Archdiocesan Homeland Mission Project 2009

## ADULT Packing List & Code of Conduct

### What TO Bring for the Mission:

- ✓ **Bed linens/ Sleeping bag/pillow (mattresses will be provided)**
- ✓ **Towels**
- ✓ Toiletries (shower supplies & toothbrush)
- ✓ Sunscreen and bug spray
- ✓ **Comfortable change of clothes for 5 days (old clothes that might get very dirty tattered or torn)**  
Bring at least one pair of pants.  
No sleeveless shirts are allowed. Bring at least one long sleeved shirt.  
Shoes should be closed-toe work shoes or boots.  
Comfortable clothes for free time (athletic shoes, shorts etc.)
- ✓ Modest sleeping attire
- ✓ Work gloves
- ✓ Optional fan

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## ADULT CHAPERONE EXPECTATIONS AND CODE OF CONDUCT

Chaperones set an example for the young people who are participating in the Homeland Mission Project. A chaperone is an adult or young adult, over the age of 18, with the responsibility for supervising young people throughout the Homeland Mission Project. The following is what the Archdiocese requires of Chaperones:

- There is no toleration of the possession of or use of illegal drugs by any individual.
- There is no toleration of the possession of any weapons of any kind.
- Chaperones are expected to refrain from drinking alcoholic beverages for the duration of the mission, as well as during their travels to and from the mission.
- Chaperones should not go anywhere during the mission that youth may not go with them. (i.e.: cocktail lounges, bars, restaurants, etc.). If chaperones need to leave for any reason, they are to notify the Homeland Mission Project designated leader.
- Chaperones are responsible for helping to enforce the Youth Code of Conduct and should use the Code as a guide for their own behavior. Chaperones should review the Code and related guidelines with the youth in their group.
- All participants, including chaperones, are expected to attend all mission activities and to stay overnight in designated sleeping area, unless other arrangements were agreed upon with the Homeland Mission Project leadership..
- Chaperones are responsible for enforcing curfew and for keeping noise to a minimum in the sleeping areas. All youth participants are expected to be quiet and the lights are to be out BY MIDNIGHT.
- Only adults 21 years and older may drive the 12 passenger vans.
- Young Adults, ages 18, 19, or 20 years old are expected to abide by these Chaperone Guidelines.
- The ratio for adult chaperones to youth is 1 adult to every 8 youth. Young people may be assigned a specific chaperone that will be responsible for monitoring their participation and behavior throughout the Homeland Mission Project.
- The chaperone's main role with the young people includes but is not limited to assisting in transporting youth via a 12 passenger van; monitoring assigned tasks at worksites; monitoring "free time"; ensuring safety at all times and be present to hear from the youth what they have learned and experienced throughout the day. Chaperones should attempt to foster positive and healthy discussions with their youth and to reinforce the presentations and prayers offered during the mission.
- Adult chaperones need to give proper guidance to any youth that may be disrupting or distracting others. During all mission activities the chaperones must be present where the activities take place.
- Each adult chaperone should know the location of the first-aid kit and have easy access to it. In case of illness or injury, report the matter to the Homeland Mission Project leadership as soon as possible.
- At bedtime, chaperones are to ensure that males and females are in their separate sleeping areas.

*Please remember that you are responsible for enforcing rules that are set forth by Homeland Mission Project leadership. The following are suggestions for how you might typically serve as a chaperone during the Homeland Mission Project. If you have any questions about your role as a chaperone, check with your Homeland Mission Project leader. Thank you for your willingness to serve in this role!*

**REMINDER: \*Check-in opens at 6:00 PM on July 5, 2009 & dinner will NOT be served**

4/09