

Archdiocesan Participant Medication Information

Participant Name: _____ **Event & Dates:** _____

Medication	Reason taking	Dose, method of taking (i.e. by mouth) & specific instructions	Time(s) to be taken	Days to be taken S/M/T/W/TH/F/Sat	Side Effects	FOR STAFF USE

The Archdiocesan Policy of Administration of Prescription & Non-Prescription* Medications is the following:

If your child is in need of medication during an Archdiocesan event, the prescription medication must be sent in the **original pharmaceutically dispensed and labeled container with instructions for administration. The non-prescription medication must be delivered in the container in which it was purchased.**

Directions for administration of prescription medications must be sufficiently clear for complete understanding by staff personnel who are not medically trained. If not, the administrator-in-charge may require supplemental written instructions from the prescribing physician or other medical practitioner, especially regarding any possible side-effects of the medicine or symptoms of the condition being treated.

There may be severe cases in which administrators-in-charge may feel that they cannot ensure the appropriate care for the child or youth, especially when no medically trained person is available. In these cases, the parent (guardian) may be asked to be present or provide appropriate help to administer the medicine or medical care as needed. In a few of the most severe cases, where the administration believes the health and safety of the child/youth or others may be compromised; the school, parish or archdiocesan program reserves the right to preclude the enrollment or participation of a child/youth if appropriate medical care and safety cannot be maintained.

I, (parent/guardian) _____ grant permission for non-medical staff to oversee administration for my child for the above medication.**

Parent/Guardian Signature: _____ **Phone:** _____ **Date:** _____

*The school or youth-serving program shall not stock and/or dispense non-prescription medications to children/youth other than those provided by the parents (guardians). Likewise, staff or volunteers shall be advised not to dispense non-prescription medications to children or youth from their personal supplies.

**In most cases, archdiocesan programs for children and youth will not have the direct onsite services of a nurse or other trained medical personnel. In the absence of such personnel, the administrator-in-charge or his/her designee or a designated backup person will ordinarily aid and observe a child in the self-administration of medication.