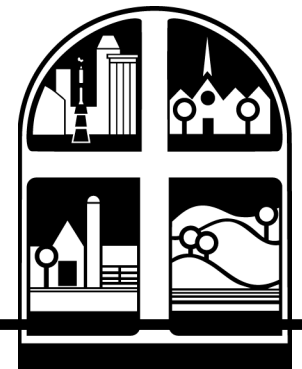


# THE OAS MESSENGER



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## ACCOUNTING SERVICES

**New E-mail Address** The Office of Accounting Services has a new e-mail address! Please send all accounting related questions to [accountingservices@archindy.org](mailto:accountingservices@archindy.org).

### Do you know how much is in your ADLF account?

All ADLF deposit and loan accounts are accessible on the internet via DLS Online. DLS Online is accessible via our website at [www.archindy.org/finance/parish.html](http://www.archindy.org/finance/parish.html). If you need access, please complete the 'DLS Online User Request form' located on the website. If you have questions regarding your access or accounts, please contact the Office of Accounting Services at [accountingservices@archindy.org](mailto:accountingservices@archindy.org)

**ADLF Fax Number** OAS now has a fax number specifically for ADLF related requests (317) 592-4035. Please begin using it right away for faxes of all **ADLF related information**. This change affects ADLF requests only. Continue using the previous number to fax non ADLF information to accounting services.

**Legacy of Hope Update** LOH funds will now be deposited to ADLF accounts in the month following the receipt. If you are still receiving LOH funds, you may see two deposits for April 2008. The first deposit is for funds that were received in September 2007. The second deposit is for funds received from October 2007 to March 2008. LOH statements will be mailed for April 2008, however going forward we will not be sending LOH statements. Please contact [accountingservices@archindy.org](mailto:accountingservices@archindy.org) with questions.

## STAFFING INFORMATION

**Staffing Changes** Accounting Services is making some personnel changes. Rene' Raychel will be assuming the Accounts Receivable role within Accounting Services currently held by Jo Ann Schramm. The transition has already begun for Rene who is now working with Jo Ann and will, at the same time, support her payroll customers until we have hired Rene's replacement.

Angela Moss has recently resigned from her Payroll Specialist position. Please be assured that Central Payroll will

continue to operate in an efficient manner and provide excellent support. Questions or concerns may be directed to [centralpayroll@archindy.org](mailto:centralpayroll@archindy.org).

**Updates** Julie Laughlin, Assistant Controller, will be on maternity leave from May 15<sup>th</sup> to August 11<sup>th</sup>. During Julie's absence, please use the following contact information:

General Accounting	<a href="mailto:accountingservices@archindy.org">accountingservices@archindy.org</a>
ADLF	Cody Whited, 1-800-382-9836 x. 1423
ADLF Loan Requests	Stacy Harris, 1-800-382-9836 x. 1535

## PARISH FINANCIAL SERVICES

**July 2008 Application Available** The Home Mission Grant was established in the name of our patron saint, St. Francis Xavier. The Fund is made up of monies collected over and above our parishes' United Catholic Appeal goal that parishes directed to Home Missions. It is a grant where the proceeds are allocated each year to Home Mission parishes and schools. A Home Mission parish or school is one with emergency needs that cannot make it on their own and are vital to the mission of the Church. The funds are allocated to the various Home Mission parishes and schools through an application process. Applications for the July 2008 Home Mission Grant are **due by Friday, May 16, 2008**. Applications are available online at <http://www.archindy.org/finance/>. For further information, please contact Stacy Harris by e-mail at [sharris@archindy.org](mailto:sharris@archindy.org) or by phone at 317-236-1535 or 1-800-382-9836 ext. 1535.

**Training Available** Parish Data System (PDS) is offering online training classes that will fit into anyone's schedule. The sessions are self-paced, allowing you to revisit the training session *at your convenience* over a 90 day period. Learn processes such as running labels, posting information, and creating reports to increase the efficiency of your work without having to sit for hours at a time. For information regarding the availability and cost of classes, visit the following website [www.parishdata.com/selfpaced](http://www.parishdata.com/selfpaced).

**Charity Gaming** The Indiana Gaming Commission has recently released new laws regarding the conduct of charity gaming. For a basic understanding of the rule changes, visit [www.in.gov/igc/2481.htm](http://www.in.gov/igc/2481.htm) and locate the PowerPoint under the "Downloads" section at the bottom of the page. For a more detailed explanation of the affect of these rules on your parish, please read the letter on the next page. All additional questions or concerns may be directed to [accountingservices@archindy.org](mailto:accountingservices@archindy.org).

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**Below is a summary of the issues concerning charity gaming rules presented by Glenn Tebbe, the Executive Director of the Indiana Catholic Conference.**

This winter concerns were raised about the charity gaming statute regarding workers and their participation during events, particularly festivals. (The Gaming Commission had brought this concern to the attention of festival coordinators and pastors as they began observation and enforcement of the charity gaming laws.) We found that the Commission has a very positive attitude toward enforcement and a willingness to find ways to enable charities to conduct their events in compliance with the law.

For example, they realized that by defining all workers at a festival, including those preparing food, staffing children's games, etc, as workers at a "gaming event", this would be causing real difficulty for the parish/organization. Hence, the Gaming Commission has taken a common sense approach and only workers at actual "gaming" activities would be considered workers under the law. Therefore, others are free to take part in all festival activities. Also, if a festival is more than one day a worker in a gaming event can work one day but on the second can participate in all events when not working. This accommodation does require more exact information being sent to the Commission. Coordinators should supply only names of the individuals working at the "gaming" activities and therefore only those are considered "workers" rather than the entire list of persons working at the festival.

Another example of their cooperation is raffle tickets purchased by members. To avoid the letter of the law, purchase tickets on another day rather than the day of the raffle. It is clear that they are trying to be reasonable and understand the circumstances of the festival event.

We have not given up on the idea of trying to amend the statute but they did raise a concern about applicability to many different types of organizations and restricting it to festivals only. Also, there are problems of perception and enforcement if workers are allowed to participate in events when "off duty" during the event.

In a related matter, the Commission has adopted the reasonable policy of allowing organizations to use older equipment, purchased prior to the law, (and therefore likely it was not purchased from a qualified supplier) as long as the organization notifies the Commission of such equipment. When this equipment needs to be replaced, then the replacements must be purchased from a qualified supplier in accord with the law and Commission rules.

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**OAS will be adding a new section to the newsletter! Each month one or two questions will be addressed based on inquiries of the parishes. Please submit any questions you would like answered to [accountingservices@archindy.org](mailto:accountingservices@archindy.org).**