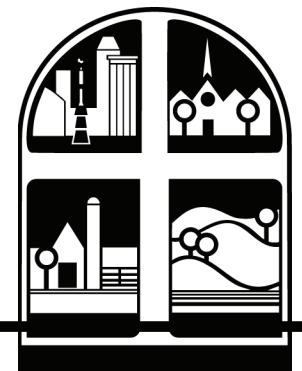


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ACCOUNTING SERVICES

Parish Annual Financial Reports

The deadline for the annual report survey submission is **September 15, 2008**. If you need the survey link, contact us at accountingservices@archindy.org. The signature form at the end of the online report should also be submitted to OAS.

ADLF

We continue to receive ADLF related faxes at the OAS fax #. To ensure requests are handled promptly, all ADLF related requests should be faxed to **(317) 592-4035**.

The next ADLF meeting is Monday, November 11, 2008. If your parish would like to be placed on the agenda for this meeting, please contact Julie Laughlin at (317) 261-3371, 1-800-382-9836 ext. 3371 or accountingservices@archindy.org.

Other

Please continue to send all accounting related questions to accountingservices@archindy.org



Congratulations!

Congratulations to Jeanette Richardson on her marriage, July 4, 2008. Please update your records with her new name and e-mail:

Jeanette Walker, jwalker@archindy.org.

HUMAN RESOURCES

Automatic Enrollment in Retirement Savings Plan

Please remember that effective July 1st all new, benefits-eligible employees will automatically be enrolled in the Retirement Savings Plan (also known as the 403(b) Plan) and have 2% of their pay saved on a pre-tax basis. There is a 50% match that vests immediately. Their savings rate will increase by 1% per year until they are saving 6% of pay, the maximum that is matched. New part-time employees and current employees who aren't saving for retirement will **not** be automatically enrolled, but can sign up online at any time. Please contact Human Resources for more information.

PARISH FINANCIAL SERVICES

Charity Gaming

As we indicated in a previous newsletter, the Indiana Gaming Commission has recently released new laws regarding the conduct of charity gaming. The Indiana Gaming Commission will be conducting Charity Gaming Seminars at the Clarion Hotel & Conference Center. Seminars will be held on the following dates from 8:00–4:30. September 6, 12, 20 and 26 and October 3, 11, 17 and 25. You may register by calling the Charity Gaming Division at (317)232-4646 or online at www.seminarregistration@igc.IN.gov. If you would like additional information, please contact accountingservices@archindy.org.

QUESTION & ANSWER

Q. Where can I find the Archdiocesan guidelines and federal laws for compensation time for hourly employees?

A. The Archdiocese follows the federal guidelines in relation to compensation regulations. The Archdiocesan guidelines can be found on our website at www.archindy.org/intranet/shared/hr. The federal guidelines can be found at www.dol.gov/topic/wages.

Send us your questions! Each month one or two questions will be addressed based on inquiries of the parishes.
Please submit any questions you would like answered to accountingservices@archindy.org.