

**SACRAMENTAL REGISTERS  
INVENTORY FORM**

**PARISH/MISSION NAME** \_\_\_\_\_

Current Custodian of Book \_\_\_\_\_

Phone \_\_\_\_\_ Website \_\_\_\_\_

**Use one form for each book**

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Book Number (if there is one) \_\_\_\_\_

Type of Book (check one)

Baptismal  Marriage  Funeral  Confirmation  1st Communion  Combination

Inclusive Dates \_\_\_\_\_ Book Size \_\_\_\_\_

No. of Pages \_\_\_\_\_ Front and Back? Yes  No  No. of Pages Used \_\_\_\_\_

Book Color \_\_\_\_\_ Book Publisher \_\_\_\_\_

Index in Front  Index in Back  No Index  Language \_\_\_\_\_

Additional Description \_\_\_\_\_

Condition \_\_\_\_\_

Current Location of Book \_\_\_\_\_

Notes \_\_\_\_\_

- Has the information in the book been entered into a digital database?  
Yes  No  Describe \_\_\_\_\_
- Does your parish maintain a separate computer Index to this book (i.e. Word or Excel)?  
Yes  No  Describe \_\_\_\_\_
- Has the book been microfilmed or digitally scanned?  
Yes  No  Describe \_\_\_\_\_
- Have identifying photographs been taken of the book? Yes  No

**SIGNATURE of person completing this form:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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For information call 317-236-1538 or email [jmotyka@archindy.org](mailto:jmotyka@archindy.org)

**Send completed inventory forms to: Archives, Archdiocese of Indianapolis, 1400 N. Meridian St. Indianapolis, IN 46202-2367**